

ADMINISTRATIVE CORE CONFERENCE CALL

Date/Time August 4, 2005 @ 11:00 P.M. (PST)

Attendees Ed Riley, Jennifer Thomas, Andrew Arenson, Feng Zhou, Elizabeth Moore, Phil May, Wendy Kalberg, Ann Streissguth, Charles Goodlett, Joe Jacobson, Deidre Roach, Kenneth Warren, Laurie Foudin, Michael Charness and Maudray Hogan.

RECOMMENDATION/DISCUSSION

Ed Riley: Updates

- Ken Warren is currently in the process of appointing the Science Advisory Board members, which will serve as an evaluation component of the whole consortium. They will help determine where our weaknesses and strengths are within the consortium.
- The Science Advisory Board will be present at the CIFASD meeting (January); they will have written materials in hand, listen to the project presentations, and give their feed-back to the PI's.
- The Science Advisory Board will do a report that will go out to all PI's. They will share information as it is gathered.
- The progress reports that were presented at the Santa Barbara meeting are on the website, with a few minor adjustments that will be made, as our web designer is currently out of the country.
- There are no more Pilot Projects after September, the 3rd year of the consortium. It was decided that those funds will go to supplement the Basic Science projects in year 4. However the Pilot Projects have received an extension.
- The R03 mechanism is the shortest application with a turnaround time of approximately 6 months. October 1 would be the next deadline date for submission and get reviewed in February and could be awarded as early as April.
- The R21 have a total of over \$275,000 spread over a 2-year period which do have to go to council, with July 1 being the earliest date of funding to begin.
- Luther Robinson will be going to South Africa on August 23rd and Elizabeth Moore will be going to South Africa on August 24th.

Andrew Arenson

- In regards to the workload of the Informatics Core: Priorities need to be set as to what they should be working on. Elizabeth has specific needs for the Facial Imaging Core, which only requires a couple of days of the week, which would allow the 3-D Imaging data to start getting analyzed.
- We have an urgent need to get the neurobehavioral and imaging data inputted into the Informatics Core so that we can begin to analyze it. These are two really important areas that need to be done.
- There is a need to merge current data that has already been collected so far as a high priority.
- Regarding the Neurobehavioral Access Tool: We have to write a renewal in about 1 year and a couple of papers should result from that. This should be made a priority.
- Alcohol & Control: The Informatics Core is finished setting up the up-loading portion of data.
- Waiting for Neuropsych Behavior Battery Control.
- Per Andy Arenson, there are a variety of different formats that can be used. Will meet with Sarah Mattson regarding this.

- Also need to discuss the process the uploading of Excel files into data base. The Informatics Core has creative ways to do this.

Elizabeth Moore

- Currently have approximately 80-90 measured.
- ¾ of data are merged and ready to go for measuring.
- There has been no data received from Finland in a while and none from Buffalo since last year.

Ed Riley for Dysmorphology Core

- The members of the Dysmorphology Core will be going to South Africa and Helsinki in September to finish up testing. They should basically have most of the data done by the end of October.
- Christina Chambers will be going to Moscow September 9th or 10th, 2005, and will start collecting some real data. This is a project that has taken a long time to set up.
- Sarah Mattson has been able to get the Russians testing during summer on the Neuropsych Battery.
- They have made substantial progress and I am very pleased.

Kenneth Warren

- The submission date for submitted renewals will be the fall of 2006. At that time, we should receive a submission date around December 2006. There are a lot of preliminary meetings that are necessary before the submission takes place.
- The RFA comes from NIAA.

Michael Charness

- Basic Sciences Project is currently writing up their project.
- Waiting to hear back from Charles Goodlett regarding his project. Feng Zhou is putting together the report for the L1 Photolabeling Study.

Phil May

- Continuing to test children on the Neuropsych Battery in South Africa. Every week they are getting about 3 more children tested.
- Seeing children again in Great Falls, Montana, the week of August 15, to collect more data.
- There are 27 in Great Falls, and should be close to 30 children in South Africa, so far.
- Educational intervention is going well.
- Will do a nine month evaluation soon, then a mid-point of the three interventions before end of fall. This will be starting at the end of September.
- In Italy almost 100% through with one paper on the psychological findings of the FP study, 70% finished with the FP(?)paper, and 50% finished with maternal paper. Hopefully they will be submitted to a journal as a package by the end of September and published by next spring so we can go public in Italy.

Joe Jacobson

- Continuing to collect the Neuropsych data in South Africa.
- Approximately 60 or 65 children have been collected.
- Luther Robinson and Gene Hoyme will be coming to South Africa and testing the last week in September and the first week in October, 2005, to confirm the FAS diagnosis. Once confirmed, will be writing up the first part of the eye-blink findings.
- Elizabeth will be coming to South Africa to set up the camera and providing training for Phil's group as well as our group.
- The camera will be staying in South Africa for a period of time so that 3-D photos will be done on as many children as possible.

New Business/Concerns

- Since the camera in Buffalo is not being used, this is the camera that will go to South Africa. It needs to be determined if it should be shipped or carried on the plane.
- The January 2006 meeting will either be in Washington, D.C. or in Indiana. The Administrative Core is in the process of working on a date for this meeting.
- The first paper from the Neonatal Ultrasound pilot project is due out soon.

Meeting Adjourned @ 11:37 am (PST).

Next Meeting will be Thursday, **August 25, 2005** @ 11:00 am (PST).