

## ADMINISTRATIVE CORE CONFERENCE CALL

**Date/Time** December 15, 2004 @ 11:00 A.M. (PST)

**Attendees** Ed Riley, Sandra Jacobson, Christina Chambers, Phil May, Feng Zhou, Charlie Goodlett, Ken Jones, Michael Charness, Laurie Foudin, Elizabeth Moore, Joe Jacobson, Deidre Roach, Jennifer Thomas, Craig Stewart and Maudray Hogan.

### RECOMMENDATION/DISCUSSION

#### Ed Riley:

- This will be a short meeting, mostly informational and quick updates.
- In regards to the CIFASD meeting in January in Indianapolis, there will be a training session for use of the 3-D cameras by the imaging camera core. Training will be held on January 12<sup>th</sup> starting at 10:00 am. However, it can start earlier if needed.
- The Basic Science Group will meet on January 12<sup>th</sup> at noon. The regular CIFASD group will meet on January 13-14<sup>th</sup>, beginning at 8:30 am. There have been some requests to end the meeting earlier than 3:00 pm on the 14<sup>th</sup>. Therefore, the group will plan to meet from 8:00 am to 2:00 pm on Friday, January 14<sup>th</sup>.
- The decision was made to change hotels from the University Place Hotel to the Embassy Suites Hotel that is located in downtown Indianapolis. We will also have the meetings there. However the 3-D imaging trainings will be held at the university. It was decided to change hotels because the University Place Hotel is currently under renovation.
- The Administrative Core will try to help out with some of your hotel expenses.
- New NIAAA reservations will be sent to Elsie Fisher, assistant to Kenneth Warren.
- Once the new contract for the hotel is signed, emails will be sent out with the new information, as well as confirmation numbers for each guest. If you plan to bring someone, please let Maudray know as soon as possible so that she can make their hotel room reservations.
- Ready to announce availability of Pilot Projects and indirect costs; however can only guarantee funding for 1 year. Applications are now available on-line in a private area of website. Will be sending out announcement of availability.
- An application has to be filled out and a committee has to be appointed to review the applications by March 1, 2005. Funding won't start until September, 2005. If there are a lot of applications, I wouldn't have a problem asking for supplements.
- The website is coming along well. It is currently being rearranged and the manuals and minutes are available for review online.

#### Ken Jones/Christina Chambers – Ukraine, Moscow

- Christina Chambers and Ken Jones have returned from the Ukraine and Russia.
- Had a successful visit in most respects.
- Primary focus was to review how screening process was working since started in November, 2004; has been very encouraging; answered questions.
- Currently, 10% of the women screened qualify for program.
- Worked with coordinating center personnel.
- Ken worked with neonatologist reviewing and reinforcing evaluation process.
- Andy Hall working with the hospital site (ultra sounds) that will be recruited.
- Ken Jones and Luther Robinson have examined about 60 children in boarding schools and orphanages in Moscow.
- The Ukraine government has essentially shut down however, we were able to talk with and spend some time with Ukrainian PIs.
- Andy Hall and Ludmila Joutchenko are working on putting together data collected in Russia and in the Ukraine.

#### Feng Zhou

- Progress on research of prenatal model of liquid diets. Looks like a NAP has similar effects as tested before for cell that can increase alcohol retardant brown weight as

well as body weight; looked into cortical thickness and looks like a NAP can protect against this. This testing is ongoing.

- Test sites of alcohol exposed embryo seem to be smaller and somewhat different. Looking into whether facial features may be different from the alcohol treated vs. control ones; able to begin photographing of gestation 15 day embryos, looking at perimeters on the face. Assumption: would like to see if facial features have early determination before babies are born and whether they are already altered due to alcohol, and if able to protect against it.

**Elizabeth Moore**

- Waiting to receive more finished images from Gene Hoyme and Luther Robinson.

**Ed Riley:**

- Progress reports are due today so that they can be put together and be ready for CIFASD meeting next month. I strongly suggest that you get them in, as this will provide written documentation by which NIAAA can gauge the success of the projects.
- Having the progress report abstracts should limit the necessity for long presentations at the meeting.
- The January meeting will be pivotal in showing NIAAA the value and international perspective of what's available and how projects can interrelate together. If people have any ideas about how to shape this meeting to accomplish our goals, please let me know. Need to get together for a continuation, a competitive review; to give NIAAA a reasonable set of projects and to convince people that this is a worthwhile cause.

**Agenda item suggestions:**

- Eyeblink conditioning, dysmorphology and prenatal ultrasounds and how these projects interrelate; the need to appoint someone to lead discussions on particular areas and how it is needed to include this information across the projects; increasing breadth of animal projects with human projects; looking at behaviors that can be applied in the neurobehavioral area; Craig would like to schedule a session that will include Dexter, Andy and himself to have a walk-through of current applications and have everyone review and give them an opportunity to make suggestions, etc.
- Please email me your ideas on where the Consortium is going and your suggestions for other agenda items. Michael Charness and I will review them and get back to you.

**NIAAA Comments**

**Laurie Foudin:**

- Would like to see more information and updates on the pilot projects, i.e., has there been any progress, are there any publications, etc.

**Ed Riley:**

- The pilot projects will be written up as separate projects, so that you will be able to see their progress prior to the meeting in January. Currently the consortium is very pleased with their progress.

**Next Meeting:** January 27, 2005 @ 11:00 AM (PST)

**Adjourned:** @ 11:40 AM (PST)