

ADMINISTRATIVE CORE CONFERENCE CALL

Date/Time November 19, 2004 @ 11:00 A.M. (PST)

Attendees Ed Riley, Sarah Mattson, Michael Charness, Phil May, Wendy Kalberg, Elizabeth Sowell, Tatiana Foroud, Elizabeth Moore, Fred Brookstein, Ken Warren, Deidre Roach, Christina Chambers, Charles Goodlett, Craig Stewart, and Maudray Hogan.

RECOMMENDATION/DISCUSSION**Ed Riley:**

- The purpose of this conference call is to get an update on all projects.
- An email went out to all PIs from Maudray regarding CIFASD meeting in Indianapolis in January, 2005. The Basic Science PIs will meet on January 12 beginning at noon, and the whole consortium will meet from January 13 -14.
- Per email from E. Riley, an extended abstract on the status of each project is due back to Maudray by December 15th in order for information to get collated and put together for distribution prior to the January meeting. One abstract is needed for each project and one for each supplement.
- The CIFASD website has been changed and the new web address is: www.cifasd.org. The password and user ID are the same, except use all lowercase.
- For the time being, the meeting minutes and progress reports will be behind a firewall and only CIFASD staff will have access. We are in the process of developing webpage for soliciting pilot projects for year 3.
- Most projects are considering going into a no-cost extension, which will be discussed at the January meeting, but PIs need to start thinking about the renewal application.
- Marie Lin, from Hong Kong, will attend the CIFASD meeting in Indianapolis and will probably want to spend some time with projects. This needs to be arranged through NIAAA/
- An updated neurobehavioral manual (final version) will be available 11/22/04 on website
- Videos of the tests won't be available before the end of the year.
- All neurobehavioral tests are available for download from website.
- PIs should check to see if you have most current test. - Sarah Mattson will send out emails with further information.

Fred Brookstein for Ann Streissguth - Neonatal Ultrasound Pilot Project

- Currently 31 babies have been scanned; all progressing well.

Phil Ma - FAS Study in Italy Pilot Project

- All data being entered from 1st wave.
- Starting contacts of next 30 schools by February, 2005.
- During the first two weeks in March, 2005 will be doing dysmorphology in second wave
- Case conference scheduled for January 2005 to finalize diagnosis..

Christina Chambers for Ken Jones - Ukraine

- Have final screening form and data base and all approvals in place.

Craig Stewart - Informatics Core

- Project is pretty well back on track
- Implementing/discussing protocol for when record identifier mismatches or duplicates.
- Working on how to handle and get it coded for data base.
- Progress being made on web upload tool.
- Currently waiting for Neurobehavioral data dictionary to be finalized. Sarah Mattson to double check on whether or not it has been sent.
- Alcohol and control variables data dictionary also need to be finalized. Tina Chambers stated that it has been completed and validated and has been posted under dysmorphology. This also will be double checked for completeness.
- Dysmorphology data will be double checked – early prototype.

- Andy Arenson has a meeting scheduled for Monday, November 22nd at 2:00 pm, regarding these issues; Craig will follow up with Andy.
- Craig stressed that the dysmorphology data is a priority.

Elizabeth Sowell - Brain Imaging

- Working with people already using these tools and getting things ironed out.
- Spent time in San Diego working with Sarah Mattson taking Phantom images; beginning to write protocol for corrections of two scanners.
- The imaging project has received approval to start collecting data.
- Colleen Conniff is in process of starting to schedule children for MRIs in San Diego..

Tatiana Foroud, Elizabeth Moore - 3-D Imaging

- Currently working on reallocation of cameras.
- The quality of the data has been an issue – ridges are occurring on the faces and not all pictures may be useable.
- Luther Robinson is having problems using the cameras, a lighting issue. However, it was stated that someone other than Luther is taking the images. Again it was stressed how important that the meeting in January should include training as well as re-training for the 3-D imaging cameras.
- The cameras have to be out of Finland by June 25, 2005. The PI will look into a possible extension as Gene Hoyme is expected to return to Finland in September.
- Whenever 3-D images are taken, standardized 2-D images should be taken as well for back up purposes.

Michael Charness – Basic Science Projects

- Keith Miller's project is progressing well.
- Charles Goodlett and Feng Zhou's papers came out. The data for these papers were presented in June, 2004.
- There are ways that the project can be translated for Clinical Projects. However, it is difficult for only 2 projects to drive Clinical. They are limited to what they can do.

Charles Goodlett - Testing of Neonatal Rodent Models

- Once the rodents have reached maturity, there are planned protocols of mouse studies.

Christina Chambers - FASD in Moscow

- Started screening last week at 4 hospitals in Russia.
- There's an unspecified glitch with the nutrition consultant, but they are currently working on correcting this problem.
- The project is open to any ideas or suggestions regarding the translational information.

Sarah Mattson - FASD in San Diego, Moscow

- San Diego has started collecting data and it is looking good.
- The project is still having contract disputes with Moscow site. Currently, the 6th version of contract is waiting to be signed.
- Sarah asked everyone to return test forms that aren't being used.
- Working on neurobehavioral manual and have started to collect MRI data.
- The Fins are preparing a paper on MRS for submission.
- Regarding Structural imaging, the Administrative Core will try to pay some portion of cost.
- Finland should be using the same structure as SDSU and UCLA.

Phil May - FASD in American Indians & South African Children

- Two parts of study: 1) Do neuropsychological battery, which is doing well, and 2) educational study – 60 children enrolled with FAS on schedule
- 20 – Speech and language enhancement
- 20 – Cognitive behavioral therapy
- 20 – Parental education intervention
- The project is currently keeping with timeline.

11/22/04

NIAAA Comments:

- Reiterated urgency for 2 page abstract to be submitted by due date of December 15th.

Ed Riley:

- As to where individual projects are going in reference to the other projects will be discussed at the January CIFASD meeting.
- Please send email to Maudray regarding early arrival in Indianapolis for training, so that she may adjust hotel reservations, etc.

Next CC Meeting: December 15, 2004 @ 11:00 AM (PST)

Meeting Adjourned: @ 11:50 AM (PST)