

ADMINISTRATIVE CORE CONFERENCE CALL

Date/Time September 23, 2004 @ 11:00 A.M. (PST)

Attendees Ed Riley, Sarah Mattson, Charles Goodlett, Tatiana Foroud, Elizabeth Sowell, Elizabeth Moore, Craig Stewart, Feng Zhou, Ann Streissguth, Joe Jacobson, Ken Warren, Laurie Foudin, Deidre Roach, Michael Charness, Christina Chambers, Sandra Jacobson, Kenneth Lyons Jones, and Maudray Hogan.

RECOMMENDATION/DISCUSSION

Individual Project Updates

Christina Chambers: Resolving final issues regarding questionnaire. Resolving infant testing assessment battery.

Getting approvals from Russia which was holding us up.

Sarah Mattson: (FASD in San Diego and Moscow)

Started collecting data in San Diego.

Finland and Russia back from summer holiday – so work will resume there.

Galina recovering from heart surgery.

Phil May (Italy): Making very significant progress on project.

Charles Goodlett: Meeting with Mark regarding neonatal ethanol effects – data due back in October 2004; behavioral references.

Michael Charness: Continuing with work discussed in June, 2004.

Feng Zhou: Continuing work on mouse project.

Ann Streissguth: Continuing to see babies.

Ken Jones (Ukraine): Received money for project successfully.

Sandy Jacobson: Set up 5 year follow-up for infants; everybody trained; received equipment they needed; progressing very well except for funding problems that were initially requested. Need to follow-up with Ken Jones, Luther Robinson or Gene Hoyme regarding Dysmorphology exams.

Dysmorphology Core – Ken Jones

Stressed that he is depended on the PIs from each particular project to set up with him for scheduling of exams. Rome study going very successfully. Gene Hoyme currently in Helsinki, which is also going well. Ukraine & Moscow: still looking children, waiting for babies to be born. 84 done in Buffalo by Luther Robinson

Great Plains

South Africa

Sandra Jacobson will contact Ken Jones to set up scheduling in South Africa. Have trained people to work in the Ukraine, Moscow and Helsinki.

Sarah Mattson – Neurobehavioral Core

Developed 2nd version of Administrative Manual. Will get to all by October; received feedback from Ase Fagerlund in Finland making significant progress. If you would like to be included, please let her know.

Ed Riley: We have hired a new web person who should begin by mid to the end of October. Everything will be available on the website for downloading.

It was decided that the best time for monthly conference calls would be the 4th Thursday of each month, except for upcoming holiday months. In November, we will conduct meeting on the 3rd Thursday of the month. Maudray Hogan will send out reminder for monthly meeting as well as on the morning of. Meeting for CIFASD will be held in early February instead of January 2005.

Elizabeth Moore

Tatiana Foroud

17 by Gene Hoyme – measured

40 by Luther Robinson – measured
Waiting for Rapid form software; had some problems with it.

Elizabeth Sowell

Phantom scanning 1.5 and 3. Working on pipeline t make them match.
Taking the Phantom with her to San Diego when she and Sarah Mattson
meet in October.

Paper has been submitted.

Discussion: “Communication is an issue”

Ken Jones and Sandra Jacobson will set up time for getting together.

Money issues in Seattle. Need another \$20.000 for project.

Craig Stewart: Setting up space on web server; Neurobehavior waiting
for answers; Alcoholic Control – waiting on dictionary; Sandra has some
of the final answers needed for alcohol.

Hard Mode: ultrasound

Basically, project is on track.

NIAAA

Ken Warren: Information received very useful since last June, 2004.

However, need much more frequent update from project PIs. Please feel
free to contact us any time (Ken Warren, Deidre Roach and Laurie
Foudin).

Spoke with Phil May regarding trips planned for South Africa (March 18-
19, 2004. He is interested in a full array of alcohol studies.

Spin-off projects viable if progress is being made and it's a new project
that is not in the original submission.

Laurie Foudin: Need financial statements for project PIs ASAP.

Letter sent to project office (Deidre Roach) signed by PI detailed budget
and how money will be allocated.

Next Meeting

October 28, 2004

Meeting Adjourned

@ 12:00 P.M. (PST)